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## Club Registration Procedure (BC Snowboard Association)

- ☞ All Clubs must be registered with BC Snowboard Association (BCSA) and Canadian Snowboard Federation (CSF) in order to stage CSF sanctioned activities, enter athletes into CSF/BCSA or FIS sanctioned activities, or otherwise participate in the affairs of the CSF and the BCSA.
- ☞ **An application for Club Registration and Activity Sanction must be submitted to BCSA.**
- ☞ **All participants** in Club activities must be members of the CSF and hold a BCSA license. Memberships and Licenses can be purchased online under 'Member Services' at: [www.canadasnowboard.ca](http://www.canadasnowboard.ca).
- ☞ In registering as a member Club of the Canadian Snowboard Federation, the Club undertakes to abide by the provisions of, and conduct its affairs in accordance with, the current Statutes, By-Laws, and General Rules and Regulations of the Fédération Internationale de Ski (FIS), the Canadian Snowboard Federation, and the BCSA, insofar as the same are applicable.
- ☞ All Club activities must be formally sanctioned by the CSF. Applications for CSF sanctions are submitted to BCSA using the Club Registration and Activity Sanction Application, available from BCSA or online at [www.bcsnowboard.com](http://www.bcsnowboard.com). Additional activities can be added to the initial sanction by completing the Additional Activity Sanction Application.
- ☞ All applications should be made at least 2 weeks prior the start of the activity to be sanctioned.
- ☞ All CSF/BCSA sanctioned activities are covered by the CSF's commercial general liability insurance. **Activities which have not been sanctioned by the CSF are not covered by this important insurance.** More information on club, activity and event sanctioning is available at [www.bcsnowboard.com](http://www.bcsnowboard.com) and [www.canadasnowboard.ca](http://www.canadasnowboard.ca).
- ☞ All Clubs are required to pay an annual membership fee. This fee must be received with your Club Registration and Activity Sanction Application (set out on application form).
- ☞ All non-profit CSF Clubs must purchase the Club Directors' and Officers' (D&O) liability insurance available through the CSF. The purpose of D&O insurance is to provide coverage for a special area of risk that is not included in commercial general liability insurance policies. This is risk specifically related to the actions of persons in the roles of Directors and Officers of an organization, including such potential problem areas as:
  - ◆ Misuse of funds
  - ◆ Breach of contracts
  - ◆ Mis-statements to government agencies
  - ◆ Incorrect disclosure of documents
  - ◆ Breach of duties to association members
  - ◆ Wrongful dismissal of an employee.Information on Club D&O liability insurance is available from the CSF office.