
Activity Sanction Application Procedure (BC Snowboard Association)

- ☞ Applications for Activity (or event) Sanctions must be submitted **at least 2 weeks prior** to the start of the activity.
- ☞ The activity sanction request is part of the **Club Registration and Activity Sanction Application**.
- ☞ Any changes or additional activities (or events) must be submitted on the **Changes to or Additional Activity Sanction Application**.
- ☞ Changes to a sanctioned activity can include time, date and location of a sanctioned activity; new activities (or events) are any activities not included in the original Club Registration and Activity Sanction Application.
- ☞ **All Applications are submitted to BC Snowboard Association.**
- ☞ Only Sanctioned Clubs (or organizations) in good standing are allowed to request Activity (or event) sanctions.
- ☞ **All participants** in Club activities **must be members** of the CSF and hold a BCSA license. Memberships and Licenses can be purchased online under 'Member Services' at: www.canadasnowboard.ca. Memberships of another provincial association or FIS recognized national snowboard associations are acceptable.
- ☞ Times of activities should always build in a cushion, so the activity does not inadvertently occur outside of the sanctioned time. For example, if dry land training is planned for the school gym every Wednesday evening from 7:00 – 9:00, the application should be for a sanction to cover the period 6:00 – 10:00.
- ☞ One application form may be submitted for a series of activities, with a schedule of detailed information attached.
- ☞ "Additional Insureds" are other parties such as sponsors, mountain resorts, or recreation facility operators who specifically request to be identified under the CSF's commercial general liability insurance policy. Parties that make this request will also often request a "Certificate of Insurance"
- ☞ A "Certificate of Insurance" is a document issued by the CSF's insurance broker confirming the details of the CSF's commercial general liability insurance policy, and listing other relevant information such as the names of "Additional Insureds". A "Certificate of Insurance" is available on request.
- ☞ For further information, contact:
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